

## PRACTICAL INFORMATION FOR ICODSIP CONGRESS

### Venue

Sessions will be hosted at Polytechnic Building, Universidad de Alcalá (outer campus), located in Alcalá de Henares, a city in the region of Madrid, which is 32km away from Madrid capital city and with an historical center, one of UNESCO's World Heritage Sites.

The reference airport is MAD, Madrid Barajas. Adolfo Suarez (big, international and only one in the region): <https://www.aena.es/es/adolfo-suarez-madrid-barajas.html>

Information on the city: [http://en.wikipedia.org/wiki/Alcal%C3%A1\\_de\\_Henares](http://en.wikipedia.org/wiki/Alcal%C3%A1_de_Henares)



We will use the premises of **Higher Polytechnic School (Edificio Politécnico: <http://escuelapolitecnica.uah.es/> [Web in spanish])** of Univesidad de Alcalá ([www.uah.es](http://www.uah.es)) located at External Campus. Beamer for projection is available as well as Wi-Fi access (two options: partner will find a specific guest Wifi network and those from academic world will also find Eduroam).



Aerial view and main entrance of the building/s of Polytechnic School (UAH).

Official address: Campus Universitario. Ctra. Madrid-Barcelona, Km. 33,600. Alcalá de Henares (Madrid)



Coordinates: 40.51318029953653, -3.348298448563057

Search for Google Maps: **Escuela Politécnica Superior - UAH**

Main entrance to the Polytechnic Building, directly as arriving from the near L2 bus stop (more information on transportation is provided below).

Inside the building, you will find four colors for orientation of visitors.

Orientation within the building is helped by identifying zones marked with a color and named as cardinal points (N, E, S, W).

**The plenary room (Sala de Grados) is in the green one (Este: East), first floor.** Panels and indication within the building will guide you.



Main entrance to building is located at Ground Floor, green area, but there are other entrances in the rest of areas at ground floor.



## Transportation

### Transportation from/to airport

There are several possibilities to go from Madrid airport to Alcalá de Henares (only 20 km. from airport)

- Of course, **most comfortable is taxi or private transfer**. Normally it takes around 25 minutes at a cost around 35€ if booked (**Uber, Cabify, Bolt are available**), you can also take a direct Taxi from the Airport but they will be more expensive (around 45€ or more).
  - o **Low-cost option:** There is a direct line of **buses from airport to Alcalá: line 824** (“interurban buses (green colour)”), departs approx. each 30 min from terminal 2 (departures entrance) and terminal 1 and arrives to Alcalá in 40 minutes (with some intermediate stops in other city, Torrejón de Ardoz). You can directly purchase the ticket (aprox. 3,6€) paying to the driver (just be sure you have small currency, maximum 5€). Depending on your accommodation, you should get off the bus at “Vía Complutense”, 2 stops: first one for Evenia Hotel, and second for El Bedel, Parador and others”.

You can see timetables in the following link: [https://www.crtm.es/tu-transporte-publico/autobuses-interurbanos/lineas/8\\_824.aspx?lang=en](https://www.crtm.es/tu-transporte-publico/autobuses-interurbanos/lineas/8_824.aspx?lang=en)

- There is also a chance of taking a **commuter train** from airport to Alcalá, **but it takes much longer**, includes normally a train change in Madrid and then going to the railway station at Alcalá de Henares. You would need taking commuter train from Airport to Atocha Station (Madrid) and then changing to train to Alcalá de Henares. **It takes 1 hour and 25 minutes** and it is only possible from terminal 4 of the Airport. Arriving to Terminal 1 or 2, requires either going to Terminal 4 or taking Metro to Madrid (Nuevos Ministerios station) and then taking train to Alcalá (possibly longer time).
- In the Madrid airport you have free bus service departing each 10 minutes from each one terminal to the others.

## Accommodation

In general, it is **recommended to book accommodation in the city center**.

The trip to the University premises, at the outer campus, is easy just by taking a local bus from downtown: Line 2 stops at the main door of our Polytechnic building and requires about 10 minutes. You can also use public taxi and private taxis (Uber, Bolt, Cabify) at very reasonable prices as it is a short and fast trip.

### Hotels with agreement for the conference:

- Residencia San Ildefonso, inside the rectorate building of Universidad de Alcalá (Pza San Diego s/n) Single room 35€, double 45€ (only available from 13th to 15th November), with breakfast and VAT included.
  - o **Reservation:** send email to: [sanildefonso@crusa.es](mailto:sanildefonso@crusa.es) with subject ICODSIP
- Evenia Alcalá Boutique Hotel, C/Cardenal Cisneros, 22. Rooms blocked until 31 October, Single with breakfast 80€/night, Double with breakfast 90€/night. This is a bit farther than others from the bus line (around 5-10 minutes walk) but located in a historical old house with modern design.
  - o **Reservation:** send email to: [alcala@eveniahotels.com](mailto:alcala@eveniahotels.com) with subject ICODSIP. Also by phone: (+34) 91 883 02 95

- El Bedel (Pza San Diego s/n), Rooms blocked until 31 October, Single without breakfast 82€/nigh, Double with single use without breakfast 94€/nigh, supplements +12€ person/night, second person +14€ person/night. . It is located directly in the square of the old university building, a nice place, very close to the start of bus line as well as the historical city center
  - **Reservation:** send email to: [reservas@hotelesbedel.com](mailto:reservas@hotelesbedel.com) with subject ICODSIP. Also by phone: (+34) 91 888 67 26

Residencia San Ildefonso



Hotel Evenia



Hotel El Bedel



Other recommended hotels:

- A luxurious and more expensive option is **Parador de Alcalá de Henares** (more than 100€ per night): <http://www.parador.es/es/paradores/parador-de-alcala-de-henares>
- In a totally different area, **Hotel Ciudad de Alcalá**: you can directly go to the website <http://www.ciudaddealcalahotel.com/>, maybe making reservation by Booking at <https://www.booking.com/hotel/es/ciudad-de-alcala.es.html>. This hotel is closer to the main railway station, offers cheaper rooms (around 50€) but the area is definitely not historical and not so interesting. However, bus line L2 to university also stops really close to it.
- You can find other options using Booking or AirBnB.



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## Arriving from accommodation

If you have **accommodation in the campus** (e.g., residence CRUSA and RESA) our building is **5 minutes walking** from the venue building.

If you have **accommodation in the city center**, the trip to university premises, which are in the outer campus, is easy just taking a direct bus from downtown: **Line 2** directly (see the next sections of this document) ends at the door of our Polytechnic building and requires an average of **10-15 minutes**.

If you are **accommodated in the commercial** area La Dehesa (hotels Alcalá Plaza and Ibis), you can come on foot (crossing to the other side of railway station and then you are in the campus, **15-20 minutes** to the building) or take bus **line 1b** to go to campus and **line 1a** to return to the hotel.

## General information

In Madrid region, opening hours for shops and malls is almost totally free so they have extended open hours until 22:00 in big malls and usually until 20:30 or 21:00 in small shops. Alcoholic drinks are usually cheaper than in other countries and can be sold until 22:00 (not for those under legal age): consumption out of houses and bars/restaurants/pubs is not allowed. Smoking is not allowed inside any building.

## Information

For trains and buses you can query <https://www.crtm.es/?lang=en> . See below indications for visits and trains to/from Madrid. For those taking trains to come to Alcalá, use commuter trains network to Alcalá de Henares station.

Note that there are three stations in Alcalá also counting two additional “Alcalá La Garena” (the previous to main station coming from Madrid) and “Alcalá Universidad” (after passing main station “Alcalá de Henares”).

## Trains from/to Madrid

You can always browse timetable and information on commuter trains (“Cercanías”) to Madrid at <https://www.renfe.com/es/en/suburban/suburban-madrid/timetables> (English version).

Ticket price to/from Madrid: around 3.4€ one direction (ticket machines accepting cash and some credit cards)

Duration: 40min. (to/from Atocha Madrid Station, the principal)

Name of the line from Madrid to Alcalá: C7 or C2

Frequency:

- Madrid-Alcalá: starting 5:44 until 23.51, normal frequency every 10-15min.
- Alcalá-Madrid: starting 5:53 until 23.26, normal frequency every 10-15min.

## Visiting Madrid from Alcalá

The easiest way is to take the train (see above how to reach the train station).

In Madrid, you can get off at:

- **Atocha station:** it is close to the main museums (not need to take additional transportation, just walking a bit).
  - Reina Sofia of Modern Art: <http://www.museoreinasofia.es/>
  - Museo del Prado, National Museum: <http://www.museodelprado.es/>
  - Thyssen Bornemisza: <http://www.museothyssen.org/thyssen/home>

In the area close to the Parliament (Congreso de los Diputados) you can find an area with many bars and restaurants (Barrio de Huertas and Plaza de Santa Ana) where many tourists and also "madrileños" (people from Madrid) enjoy tapas and beer. Walking a bit more you can reach Puerta del Sol, the real city centre, commercial and touristic area.

- **Recoletos station:** close to National Library, Wax Museum and luxurious commercial area (Serrano). Also good restaurants and taps close to Plaza de Alonso Martínez. Also close to Gran Vía Street and Puerta del Sol, city center.

Recommended transportation in Madrid: Metro (underground)

<http://www.metromadrid.es/en/index.html> (English version)

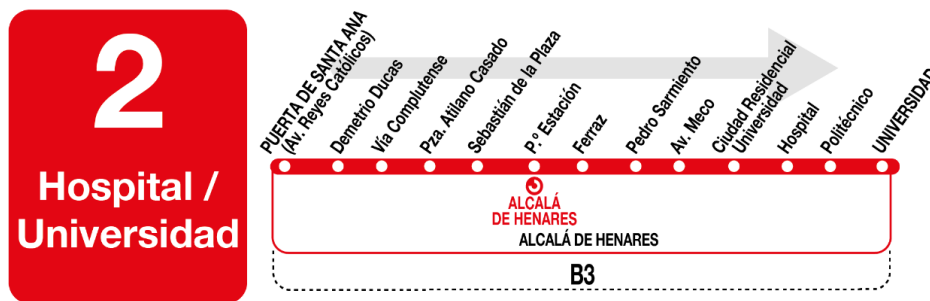
[http://www.metromadrid.es/en/viaja\\_en\\_metro/red\\_de\\_metro/planos/index.html](http://www.metromadrid.es/en/viaja_en_metro/red_de_metro/planos/index.html) (maps)

Price: best option is 10 trips ticket (can be shared for several persons and also valid for buses) 12.2€

Ask us for more recommendations (also for accommodations and visits or activities).

## Local transportation

As commented before, accommodation in city center implies that going to the University building recommends taking a direct local bus line. The bus line is number 2.



Information on the line and time schedules is available in English at [https://www.crtm.es/tu-transporte-publico/otros-autobuses-urbanos/lineas/9\\_2\\_005.aspx?lang=en](https://www.crtm.es/tu-transporte-publico/otros-autobuses-urbanos/lineas/9_2_005.aspx?lang=en). Ticket can be purchased directly to the driver with coins or max 5€: cost around 1.3€.

**Important:** Google Maps is not offering indications for this line, is offering other options instead as interurban buses usually going to populations outside Alcalá de Henares, like Meco. These are not good options. You can try Moovit app instead.

Everybody just needs to continue to the Polytechnic building stop to get off the bus: this is very close to the main entrance of the Polytechnic Building. See image below

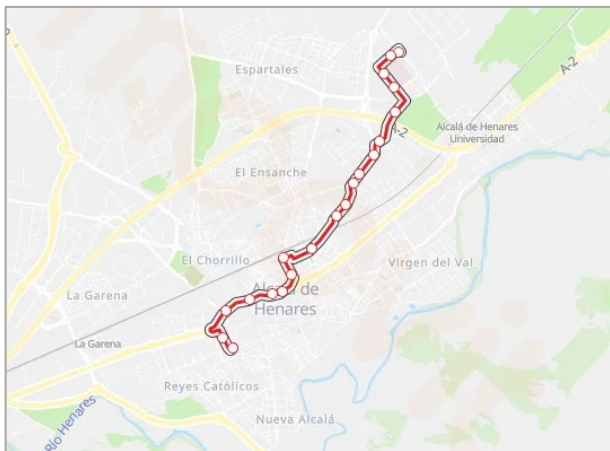


Bus stop with the Polytechnic building on the background of the photo

There is another bus stop before the final one, just in front of the building entrance:



L2 full map: [https://moovitapp.com/index/es/transporte\\_p%C3%BAblico-line-2-Madrid-21-857945-749958-0](https://moovitapp.com/index/es/transporte_p%C3%BAblico-line-2-Madrid-21-857945-749958-0)



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## Useful touristic information (general and Alcalá de Henares)

### General information

- General guides of Spanish police for tourists:
  - [Safety tips for tourists](#)
  - [Safety tips for tourists \(brochure\)](#)

### Alcalá de Henares

- General information on monuments, museums and other touristic places in Alcalá de Henares: <https://www.turismoalcala.es/> (multilingual)
  - Tourism guides (other at website: <https://www.turismoalcala.es/>)
  - Spanish: <https://www.turismoalcala.es/wp-content/uploads/2017/06/guia-turistica-alcala-de-henares.pdf>
  - English: <https://www.turismoalcala.es/wp-content/uploads/2017/06/tourist-guide-alcala-de-henares.pdf>
- Museo arqueológico regional (Regional Archeology Museum), free entrance (city center): <https://marpa.madrid/prepara-tu-visita> , <https://www.turismoalcala.es/turismo/museo-arqueologico-regional/>
  - Spanish: [https://www.comunidad.madrid/sites/default/files/folleto\\_permanente\\_web.pdf](https://www.comunidad.madrid/sites/default/files/folleto_permanente_web.pdf)
  - English: available at tourism offices and at the museum
- Museo casa natal de [Cervantes](#) (Museum birthplace home of [Cervantes](#)), free entrance (main street):
  - Website (Spanish, English): <https://museocasanataldecervantes.org/home-english/>
- Former charity hospital Fundación de Antezana (main street):
  - Website (Spanish): <https://www.fundacionantezana.es/>
- Roman city ruins (outskirts of Alcalá):
  - Complutum (Spanish brochure): [https://www.complutum.com/wp-content/pdf/TRIPTICO%20VIAJE%20A%20COMPLUTUM%202022\\_web%20copia.pdf](https://www.complutum.com/wp-content/pdf/TRIPTICO%20VIAJE%20A%20COMPLUTUM%202022_web%20copia.pdf)
  - Roman tour in Alcalá (Spanish brochure): <https://gestion3.madrid.org/bvirtual/BVCM019747.pdf>
- Nature and urban tours:
  - Natural area Los Cerros (Spanish), outside city, other side of the river Henares: [https://medioambiente.ayto-alcaladehenares.es/wp-content/uploads/2020/05/informacion\\_rutas\\_cerros\\_con\\_plano.pdf](https://medioambiente.ayto-alcaladehenares.es/wp-content/uploads/2020/05/informacion_rutas_cerros_con_plano.pdf)
  - Urban tour on storks (Spanish): [https://medioambiente.ayto-alcaladehenares.es/wp-content/uploads/2020/05/cuaderno\\_ruta\\_cigus.pdf](https://medioambiente.ayto-alcaladehenares.es/wp-content/uploads/2020/05/cuaderno_ruta_cigus.pdf)