Title

Author’s Name and Surname1, Author’s Name and Surname 1, Author’s Name and Surname 2

1 Affiliation (institution the author is committed to), Country, email

2Affiliation (institution the author is committed to), Country, email

# INTRODUCTION

Project associated papers are limited to two pages (including the references) and should be composed of introduction/description of the project (including the administrative data such as id, program, partners, etc.), main process and work packages, most relevant results with possible conclusion, acknowledgement paragraph of the funding and possible references.

Titles

The main title must be 42 pts, use “Main title” style to write it. Styles for each heading are “Title 1”, “Title 2” and “Title 3”. For paragraphs, use the style “Paragraph”. All texts are in Calibri font.

Subsection using Title 2

Paragraph

Sub-subsection using Title 3

Paragraph

Authors

Include the author’s full name and affiliation under the title. A style is provided for both. Authors with the same affiliation should indicate it using the same index number. There should be at least one corresponding author indicating the e-mail address.

# PROCESS/WORK PACKAGES

Describe the methods used in the work and inform about the data collection and analysis.

# MOST RELEVANT RESULTS

Present the most relevant results produced by the project, and your perspectives on the issues, limitations, achievements, etc.

Figures and tables

Figures and tables should be centered, numbered and with captions above each item using the style “Caption Figure/Table”.

Figure 1. Caption should be sentence case with no ending punctuation if only one sentence



Table 1. Caption should be sentence case with no ending punctuation if only one sentence

|  |  |  |
| --- | --- | --- |
| **Column 1** | **Column 2** | **Column 3** |
| Content | Content | Content |
| Content | Content | Content |

# CONCLUSION AND ACKNOWLEDGMENT

The section title should be “Conclusion,” not “Conclusions”. Highlight the achievements and contribution to the topic. Also add here any acknowledgement to funding grants.

# REFERENCES

Relate **only** to the material you cited within your article; this is not a bibliography. References should be in **IEEE** **style** and listed in 11 points, as shown below. We recommend using a tool for citations and references organization as Zotero[[1]](#footnote-2). This is an example of one reference in the text [1], while this other example contains two references [2], [3].

[1] S. de Freitas and H. Routledge, ‘Designing leadership and soft skills in educational games: The e‐leadership and soft skills educational games design model (ELESS)’, *British Journal of Education Technology*, 2013, [Online]. Available: https://doi.org/10.1111/bjet.12034

[2] Costin, G.P., ‘Legitimate Subjective Observation and the Evaluation of Soft Skills in the Workplace’, presented at the national training framework - training partnership and regional development, Albury, Australia, 2002.

[3] L. M. Gutman and I. Schoon, ‘A Synthesis of Causal Evidence Linking Non-Cognitive Skills to Later Outcomes for Children and Adolescents’, in *Non-cognitive Skills and Factors in Educational Attainment*, M. S. Khine and S. Areepattamannil, Eds., Rotterdam: SensePublishers, 2016, pp. 171–198. doi: 10.1007/978-94-6300-591-3\_9.

1. <https://www.zotero.org/> [↑](#footnote-ref-2)